

ARTICLE 4	Finance: The Association shall be financed by donations, membership dues and fund-raising activities, all non-profit-making.
ARTICLE 5	Budget: The Association has no initial assets and the annual budget shall be set at 6.000 euros.
ARTICLE 6	Area of operation: The geographical area of the Association shall be

CHAPTER II

GOVERNING and ADMINISTRATIVE BODIES

ARTICLE 7	The governing bodies of the Association shall be: a) The General Assembly b) The Executive Committee
ARTICLE 8	The General Assembly shall meet: a) As an Ordinary Assembly, annually, and during the first six months of the year, to approve the accounts of the previous year, the management of the Executive Committee, the current year's budget, and any other matter on the Agenda. b) As an Extraordinary Assembly, when the Executive Committee considers it necessary, or at the request of 20% of the Members. The calling of the aforementioned meetings shall be notified twenty days and eight days respectively, prior to the event and shall include the Agenda, date, venue and times of the first and second convocations.
ARTICLE 9	Right to attend General Assemblies: All fully paid-up Members shall have the right to attend General Assemblies, with voice and vote. Attendance may be personal or represented by another Member, in the manner established by the Executive Committee, in each case.
ARTICLE 10	Quorum for General Assemblies, voting, Chairperson and Secretary – duties: The General Assemblies, both Ordinary and Extraordinary, will be validly constituted, on the first call, when there is a majority of Members present or represented and on the second call, when any number of Members or representatives are present. Agreement shall be taken by simple majority, except those concerning the election of the Executive Committee, modifications of the Statutes or dissolution of the Association, which should have a favourable vote of two-thirds of those Members present or represented. The same majority will be needed for any other agreement that legally requires such a majority. The President and Secretary of the Executive Committee will be Chairperson and Secretary, respectively, at General Assemblies except on the event that the General Assembly wishes to appoint somebody else. The Chairperson of the Assembly will abstain from voting except in the event of a tied vote, when he/she will have a casting

	vote.
ARTICLE 11	Election of Executive Committee and filling vacancies: The Executive Committee shall be elected by the General Assembly and all Members are eligible, whatever their nationality, providing they are legally resident in Spain. They shall be elected for five years and may be re-elected.
ARTICLE 12	Officers and number of Executive Committee members: The Executive Committee will be formed by a minimum of six and a maximum of fourteen Members, structured as follows: President, Secretary and Members The Executive Committee may nominate one or more Honorary Vice-Presidents who may have a voice but no vote at Committee Meetings. Such nominations must be ratified by a subsequent General Assembly.
ARTICLE 13	The functions of the Executive Committee shall consist of: a) Representing the Association and directing its activities. b) Calling General Assemblies. c) Administering the funds of the Association.
ARTICLE 14	Meeting requirements, Executive Committee Quorum and Resolution Voting: The Executive Committee shall convene Committee Meetings at least once every two months or when deemed necessary. These will be considered validly constituted when a minimum of half plus one of the total officers are present. Resolutions shall be adopted by simple majority, bearing in mind that in the event of a tied vote, the President shall have the casting vote.
ARTICLE 15	Sub-Committees: The Executive Committee may set up sub-Committees to assist in any matter to further the objectives of the Association. The Chairperson of such a sub-Committee shall be a Member of the Executive Committee, who should inform the same of its conclusions and recommendations.
ARTICLE 16	Limited responsibility of Association to perform: The Association shall not be liable should it be unable to perform any of its obligations due to the failure of communications or performance of its Members (or in some cases, Friends) provided it has acted in good faith.
ARTICLE 17	In-house rules and by-laws: The Executive Committee may draw up in-house rules and by-laws as required.

CHAPTER III

CONDITION and CLASSIFICATION of MEMBERS

ARTICLE 18	<p>Members vis-à-vis Friends: Members of Age Concern may be any individuals of age, of any nationality, residing legally in Spain. The decision of the Executive Committee shall be final and not subject to appeal, without necessarily giving reasons.</p>
ARTICLE 19	<p>Dues: Members shall pay annual dues fixed by the Executive Committee, which shall be settled yearly in advance, the first being payable upon joining and subsequently payable in January of each year.</p>
ARTICLE 20	<p>Donations: Friends of Age Concern will be those persons or entities who, while not being Members, will contribute to the Association with an annual Donation, to help support its objectives and activities, though they need not necessarily take an active part.</p>
ARTICLE 21	<p>Good standing: Members will be entitled to participate in the activities of the Association and receive any benefits and privileges, but at the same time they are obliged to respect the rules, regulations, and Statutes, and to observe good conduct and remain in good standing.</p>
ARTICLE 22	<p>Termination of membership: Membership may be terminated for failure to pay dues or to comply with the Statutes, By-Laws or Rules, or not to accept decisions taken at an Ordinary or Extraordinary Assembly.</p> <p>In such cases, the Executive Committee shall take the necessary action, which shall be communicated to the Member and may terminate his/her membership. The Member concerned may express his/her disagreement with the Committee's decision in writing, requesting the Committee to review its decision. The result of such a review will be final.</p>
ARTICLE 23	<p>Resignation: A Member may submit his/her resignation to the Executive Committee. In such circumstances, the Member will be required to return any property belonging to the Association, including Membership Card, to settle any outstanding dues, and cease to use the name of the Association.</p> <p>The same circumstances will apply to Friends of Age Concern who submit their resignation.</p>
ARTICLE 24	<p>Publicity restrictions: Members or Friends of Age Concern may not undertake any publicity activity, act as spokespersons for the Association, nor incur financial liabilities on behalf of the Association without the express authorisation of the Executive Committee.</p>
ARTICLE 25	<p>Membership/Registration Cards: Membership Cards or Registration Cards of Friends of Age Concern are the property of the Association and their loss should be reported immediately.</p>
ARTICLE 26	<p>The rights of Members shall be:</p>

	<ul style="list-style-type: none"> a) To attend all Ordinary and Extraordinary General Assemblies with right of voice and vote in all debates. b) Stand as a candidate for the Executive Committee. c) To participate in all Association activities, to receive its benefits and to use the facilities available in accordance with the Rules that pertain. d) To receive information bulletins or any other publications that might be issued.
ARTICLE 27	<p>The rights of Friends of Age Concern shall be:</p> <ul style="list-style-type: none"> a) To enjoy the facilities and to participate in the activities of the Association, but NOT to take part in General Assemblies. b) To receive information bulletins or any other publications that may be issued.
ARTICLE 28	<p>Records: The Association shall keep, as a minimum requirement, a Membership Register, a Register of Friends of Age Concern, Minutes Book, Accounts Ledger and Inventory.</p>

CHAPTER IV

DISSOLUTION

ARTICLE 29	<p>The Association may be dissolved in the following circumstances:</p> <ul style="list-style-type: none"> a) By decision of an Ordinary or Extraordinary General Assembly. b) Because of inability to achieve its objectives.
ARTICLE 30	<p>Disposal of Assets: In the event of dissolution of the Association its assets shall be donated to a charity named by the General Assembly, but with the approval of the appropriate Authorities, after settlement of any debts.</p>